



Nomination form

Nominee Information

Public Sector Procurement Project Green Procurement Initiative
 Team Name Green Procurement Task Force Team Leader Tracey S. Husoy
 Organization Metro Vancouver (Greater Vancouver Regional District)
 Team participants Representatives of all internal departments

Category of public sector Municipal
 Address 4330 Kingsway St. Email Tracey.Husoy@metrovancouver.org
 City Burnaby Province BC Postal code V5H 4G8
 Telephone 604-432-6327 Fax 604-432-6295

Nomination submitted by

Name Tracey S. Husoy Title Manager, Purchasing and Risk Management
 Organization Metro Vancouver Email Tracey.Husoy@metrovancouver.org
 Address 4330 Kingsway St.
 City Burnaby Province BC Postal code V5H 4G8
 Telephone 604-432-6327 Fax 604-432-6295

Certification

To the best of my knowledge, I certify that the information provided is accurate and true.
 Signature [Handwritten Signature] Date June 2/2010

Structure of the submission

The nomination form must be accompanied by an overview of the initiative that you wish to profile. We provide you with the following outline to help you structure your submission. You are welcome to include additional information that you feel is pertinent, but the submission should not exceed five (5) pages. If you have any questions, please contact us at award@summitconnects.com.

- Objectives of the initiative
- Brief description
- Contribution of the initiative to the key criteria:
 - measureable and significant benefit;
 - high degree of innovation;
 - potential for "best practice" in green procurement;
 - ability to influence the future development of the Canadian marketplace for environmentally friendly products and services.
- Assessment of "green" impact by an outside party.

The submission must include a letter of reference from a senior manager or procurement supervisor involved in the initiative – someone other than the nominator.

Summit Award – 2010 Leadership in Green Procurement Submission

Metro Vancouver (MV) is a federation of 22 municipalities, one electoral area, and one treaty First Nation responsible for certain areas of governance in the metropolitan area surrounding and including the city of Vancouver, British Columbia. MV is responsible for delivering essential utility services, such as drinking water, sewage treatment, recycling and garbage disposal on a regional basis, while also maintaining and enhancing the quality of life in the region by managing and planning growth and development while protecting air quality and green spaces.

MV is committed to its Sustainable Region Initiative – a framework for decision making and a mechanism to move sustainability principles from ideas into action. In support of the commitment to sustainability, MV has adopted two related initiatives – the Sustainable Procurement Policy, and Green Procurement Practices.

The Sustainable Procurement Policy focuses on the conduct of suppliers and contractors as it relates to their environmental and social practices, while the Green Procurement Policy focuses on the environmental attributes of the products and services purchased. Both policies work together to ensure procurement decisions include consideration of long term value for funding, have a positive long term impact on the environment, and support social and economic development. MV is as concerned with its suppliers and contractors as it is with the attributes of the products and services purchased.

In 2007 MV was named a finalist in the 2007 Summit Award for Leadership in Public Procurement for its Sustainable Procurement practices and in 2009 launched its Green Procurement initiative that works in concert with its Sustainable Procurement practices. It is MV's Green Procurement initiative that is nominated for consideration in the 2010 Leadership in Green Procurement Award.

MV's Green Procurement practices focus on the attributes of the products and services purchased. MV defines green procurement as the purchase of goods or services that are less harmful to the environment, and to our health, than other available goods and services that serve the same purpose.

Green procurement has been occurring informally throughout MV for many years. Establishing formal Green Procurement practices assists MV in standardizing this activity throughout the organization. To this end, MV developed a variety of green procurement specifications/requirements that must be used when buying particular goods and services whether the anticipated transaction will be made on a purchase card or through a formal Tender or Request for Proposal. The specifications/requirements were developed after taking multiple attributes into consideration such as, but not limited to: recycled content, conservation of resources, toxicity, emissions, availability, price and performance.

The green procurement specifications/requirements are a result of the efforts of the Green Procurement Task Force, which comprises employees representing all departments within MV and includes internal sustainability experts. Small sub-committees were formed to draft various

specifications/requirement for final review by the task force. A key objective of the task force was to ensure consistent use of the proposed specifications/requirements throughout the organization and they recognized that access to the information and ease of use was fundamental in achieving this goal. To meet this endeavour, the specifications/requirements are identified on MV's intranet home page, which is accessible by all employees. It is clearly identified under the heading of Green Procurement and provides simple instructions to employees whether they are using their purchase cards or drafting formal Tenders and Requests for Proposals. The instructions are clear and straightforward and do not require employees to apply judgement or to be equipped with any particular related expertise. In addition, Corporate Policies were amended and require that these specifications/requirements be used for all related procurement activities. MV's Green Procurement practices have been well received by employees.

Some of the green procurement specification/requirements include readily available third party certifications such as Ecologo or Green Seal certifications for cleaning products and degreasers. While these products don't represent a significant portion of MV's total annual expenditures the availability of these products could not be overlooked. On the other end of the spectrum, construction services represent approximately 40% of all purchases processed through MV's Purchasing Department. Green procurement specifications/requirements have been adopted that limit the diesel emissions of a contractor's equipment and requires the use of high volume fly ash concrete. These requirements must be included when purchasing all construction services thereby influencing a significant portion of MV's total expenditures.

The list of green procurement specifications/requirements currently includes: Cleaning Products and Services, Office Supplies, Printing Services, Diesel Emissions of Contractor's Equipment or Hired Diesel Powered Vehicles and Equipment and New Diesel Powered Vehicles and Equipment, Life Cycle Analysis for the Purchase of Vehicles and Equipment and High Volume Fly Ash Concrete.

The Task Force continues to identify opportunities and develop additional green procurement specifications/requirements. The list of goods and services covered by the green procurement policy will expand and evolve over time, based upon recommendations from the Green Procurement Task Force. One of the next areas to address will be construction waste management and disposal.

MV has established two distinct yet related initiatives; the Sustainable Procurement Policy and Green Procurement Practices. The Sustainable Procurement Policy transcends all products and services purchased as it focuses on the conduct of MV suppliers and contractors, while the Green Procurement Policy is specific to the attributes of a particular product or service. MV chose to introduce these two important policies separately and sequentially. This approach was not elaborate or costly, was introduced with no additional staffing or resources, and is an inexpensive and effective means to expedite any public entity's sustainable procurement policy and green procurement Practices. MV continues to review and amend these policies over time to ensure MV's commitment to the Sustainable Region Initiative continues to move sustainability principles from ideas into actions.



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Greater Vancouver Regional District • Greater Vancouver Water District

Greater Vancouver Sewerage and Drainage District • Metro Vancouver Burnaby Corporation

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File: BU-25-00

Ms. McEvoy Galbreath, President and Publisher
The Summit Group
263 Holmwood Avenue
Ottawa, ON K1S 2P8

Dear Ms. Galbreath:

Re: Letter of Reference – Summit Leadership Award

On behalf of all of Metro Vancouver, I am pleased to support Ms. Tracey Husoy, Purchasing and Risk Division Manager, in her submission of our “Green Procurement Initiative” for the 2010 Summit Award – Leadership in Public Procurement.

This project exemplifies our overall commitment to sustainability, throughout all of our endeavours. Ms. Husoy and her team have developed a user-friendly tool to facilitate green procurement. Their work is supported by colleagues throughout Metro Vancouver and has resulted in a more environmentally sensitive approach to a significant number of procurement decisions.

We thank you for your consideration of Metro Vancouver’s “Green Procurement Initiative”.

Yours truly,

Delia Laglagaron
Deputy Commissioner/Deputy Chief Administrative Officer

DL/JR/eb

cc: Jim Rusnak, Chief Financial Officer
Tracey Husoy, Purchasing & Risk Division Manager